



August 28, 2023

Dear Parents/Guardians,

It is with great enthusiasm and a humble spirit that I welcome you to the 2023-2024 school year. My name is Hamlet Marte, and I am privileged to serve as the new Principal at Hamilton Intermediate School.

Firstly, I want to extend my sincerest congratulations to Principal Kevin Stahl and Acting Principal Steven Valente for the phenomenal job they did at Hamilton Intermediate School during their tenure. Their efforts have truly set a high standard for our school community. Alongside our District Superintendent, Dr. Maureen Kroog, Harrison Board of Education, staff and parents/guardians like you, I am committed to providing our students with an unmatched educational experience. Our mission, as always, will center around student safety, socio-emotional support and high quality instruction.

With 19 years of service in education, I am eager to leverage my experiences to bring positive contributions to our school. I am excited to share that our preparations for a safe and inspiring academic year are well underway. We look forward to welcoming all our students back on **Wednesday, September 6th, 2023**. Please read below the important information regarding the first week at Hamilton Intermediate School.

In efforts to improve our attendance, all students are expected to arrive at school on **September 6th, 2023** by 8:20 a.m. at the following locations:

Our 4th grade students will meet their teachers on the East Courtyard and 5th grade students will meet their teachers on the West Courtyard; both are located at 223 Hamilton Street. Look for signs with the teachers' name on the gate for easy identification. Our teachers will be there to meet/greet our students as they arrive. Students will also be dismissed from the designated 4th and 5th grade courtyards previously mentioned.

School Hours

It is very important that students are on time for school every day.

Sept. 6th, 7th and 8th 8:20 a.m. – 1:11 p.m. Early Dismissal Days

Sept. 11th Regular school hours will begin (8:20 a.m. – 3:05 p.m.)

Back to School Night will be conducted in person this year on Tuesday, September 12, 2023 from 6:00 - 8:00 p.m. This serves as an opportunity to meet your child's teachers, and to learn about their academic curriculum, goals and procedures for this current school year. Detailed information regarding Back to School Night will be forthcoming.



School Year Calendars

Please review the [District Calendar](#) and Hamilton Intermediate School Calendar of Events to mark important dates for the academic year. Mark your calendar!

Mandatory School Uniforms

Hamilton Intermediate School uniform, comprising a burgundy collared shirt with the Hamilton School Insignia and khaki pants or skirts, is mandatory for all students and must be worn every day to school.

Lunch/Breakfast Program

The school breakfast and lunch programs will begin on Wednesday, September 6th. Breakfast is FREE every day for all students. Students will have 45 minutes everyday for lunch and recess. School Lunch is available or students may bring lunch from home. Please remember that candy, gum, soda or glass items are not allowed.

To all of our proud parents and caregivers, I invite you to model and partner with us throughout the school year as we instill excellence into our students. Research shows that students will have the greatest possibility for success if support structures are in place at home. We are here to support you and your child in achieving their highest potential.

Should you have any questions or concerns, please do not hesitate to contact our main office at 973-735-5550 or email me at Hamlet.marte@staff.harrisonschools.org. In the unlikely event that you cannot reach me directly, please email our secretaries:

Ms. Angela Azevedo Angela.azevedo@staff.harrisonschools.org

Ms. Heather Guevara Heather.guevara@staff.harrisonschools.org

We will get back to you as soon as possible. The wonderful Hamilton Intermediate School and I are privileged to be a part of our authentic school family. We thank you for your continued support and commitment towards your child's education.

I look forward to continuing servicing our amazing school community alongside all community partners.

Respectfully,

Hamlet Marte

Hamlet Marte
Principal